

**BOARD OF SELECTMEN
MEETING MINUTES
October 20, 2003**

PRESENT: THOMAS C. REYNOLDS JR, CHAIRMAN; DOUGLAS R. COOK, Co CHAIRMAN; BRIAN MCDONALD, SELECTMAN; LAURA PETRAIN, SELECTMAN.

ADMINISTRATIVE COORDINATOR: ROBERT CHRISTENSEN
RECORDING SECRETARY: KELLY BUMPUS

GUEST: Jack Dearborn, Forrest Esenwine, June Purington, Bill Drescher, Naomi Bolton, Matt Pelletier, Denise Dorey, Jim Blouin, Chuck Metcalf, Ginger Esenwine, Paul Marsh, Paul Perkins, Sherry Butt-Dunham.

The Selectmen's Meeting was held at the Town Office Building. Chairman Reynolds commenced the meeting at 6:30 p.m.

1. NONPUBLIC SESSION

Chairman Reynolds moved that the Board of Selectmen enter into Nonpublic Session at 6:30 p.m. pursuant to the authority granted in RSA 91-A:3 II (e). Seconded by Selectman Cook. A roll call vote was taken. Chairman Reynolds – yes; Selectman Cook – yes; Selectman Petrain – yes. Motion passed unanimously.

In Attendance: Chairman Reynolds, Selectman McDonald, Selectman Cook, Selectman Petrain, Mr. Bill Drescher, Mr. Forrest Esenwine, Ms. Naomi Bolton, Mr. Jack Dearborn, Mr. Robert Christensen, Ms. Kelly Bumpus.

Chairman Reynolds moved to come out of Nonpublic Session at 8:06 p.m. Seconded by Selectman Cook. A roll call vote was taken. Selectman McDonald – yes; Chairman Reynolds – yes; Selectman Cook – yes; Selectman Petrain – yes. Motion passed unanimously.

Selectman Cook made a motion to seal and restrict the minutes of the nonpublic session pursuant to the authority granted in RSA 91-A:3 III. Seconded by Chairman Reynolds. A vote was taken. Motion passed unanimously.

Chairman Reynolds asked everyone to stand for the Pledge of Allegiance.

2. PUBLIC PARTICIPATION

Denise Dorey – Ms. Dorey stated she has been looking over the meeting minutes and was wondering why nonpublic minutes are not printed once they have been unsealed. Chairman Reynolds stated that there was no decision by the Board to exclude the nonpublic minutes. Selectman Petrain stated that the nonpublic minutes would need to be in other than paper form, otherwise they would need to be retyped. Selectman McDonald stated that the web site is maintained by volunteers, therefore they cannot dictate how much work is put in to it. Ms. Dorey then asked the Board about the re-broadcasting of the Selectmen's meetings and if there is a problem? Selectman Cook stated this needs to be addressed with the Cable Committee. Selectman McDonald stated this again is maintained by volunteers. Ms. Dorey then stated she has heard some discussion regarding a grant for the Police Department and asked if it is a fully funded grant? Selectman Cook stated there are no grants at this time. Chairman Reynolds stated this was a misunderstanding and the officer was not hired under a grant.

Walther Bohlin – Mr. Bohlin stated with regards to Ms. Dorey's question concerning the Cable Committee that they have had a failure with the automated video switcher and have had problems two weeks in a row. Mr. Bohlin stated that he hopes to replace the equipment if they get a budget next year.

3. LAWN CARE CONTRACTS

Mr. Christensen provided the Board with the cemetery, municipal, and fire contracts to be put out to bid. Mr. Christensen also provided the Board with a memo from Town Council with recommendations. Mr. Christensen stated that he intends for it to go out to bid the following day at 11:00 a.m. Chairman Reynolds asked if the Fire Department has reviewed the contract? Mr. Christensen responded that the Fire Department provided a list of what they wanted done. The Board reviewed the contracts.

4. CONSERVATION COMMISSION

Mr. Tom Carr spoke with the Board regarding the Wood property. He stated that a sales agreement has been reviewed by the attorney. Mr. Carr stated the total projected cost at this point is \$176,000.00 which does not include closing costs. Mr. Carr stated that they are going to construct a kiosk with a narrative thanking the Wood Family. Mr. Carr stated that they do intend to apply for a grant, which will be a reimbursement grant. The Board supported the purchase of the land.

Mr. Carr then stated that Selectman Cook had suggested the Conservation Commission create a CIP account, and at this point their main use for funds is to buy land. Mr. Carr stated that their concern is that if they asked for a CIP to generate a separate fund to purchase land it will hurt what they have now. Mr. Carr stated they want to establish a track record. Selectman Cook stated that maybe it is a little premature right now, but establishing a Capital Reserve Fund does not mean it has to be from tax dollars. Selectman Cook stated that it is a matter of an outline specifying plans over a ten year period. Selectman Cook stated that the purpose is for everyone to be in participation of the Capital Improvement Program. Chairman Reynolds stated that the Conservation Commission's special revenue fund was set up to purchase property and disagrees that any of that money be put into a CIP fund. Selectman Cook stated that the CIP fund can be set up so that the Conservation Commission is agents to expend. Chairman Reynolds stated that he would be in agreement of that. Selectman Cook stated that CIP funds are what the courts look at. Mr. Carr stated that the Conservation Commission probably won't participate this year, but is something they will consider in the future.

5. PLANNING BOARD

Chairman Reynolds stated that the Planning Board has requested Mr. Carl Knapp be appointed as ex officio in Selectman Methot's absence. Chairman Reynolds stated that Selectman Methot is unable to attend the meetings due to health problems and is 100% behind Mr. Knapp taking over that position in his absence. Chairman Reynolds stated that the Planning Board has recommended this as long as the Board appoints him to represent the Board. Selectman Cook stated that this still does not fill the communication gap, and they should not depend on Mr. Knapp to be here every Monday night to update the Board. Chairman Reynolds stated that the Planning Board has had a resignation and they are not going to be able to make a quorum. Selectman Cook stated that he has severed as ex officio for two years, and would like to see someone else on the Board step up. Selectman Petrain stated that she does not feel that she has enough experience. Selectman Cook stated that he did not have any experience when he sat on the board. Selectman McDonald stated that he would be in favor of rotating schedule. Chairman Reynolds made a motion to appoint Mr. Carl Knapp as ex officio of the Planning Board on a temporary basis until Selectman Methot is back. Seconded by Selectman Petrain. Selectman McDonald stated that if there is a question of him sitting on the Planning Board as a member, he does not feel comfortable nominating him as ex officio. A vote was taken. Motion failed 2 in favor (Selectman Reynolds, Selectman Petrain); 2 opposed (Selectman McDonald, Selectman Cook). Chairman Reynolds stated the Planning Board is still without an ex officio.

6. OLD BUSINESS

Manifest -

Chairman Reynolds authorized the Board of Selectmen to sign manifests and order the Treasurer to sign checks dated October 23, 2003. Accounts Payable – \$467,964.74, Gross Payrolls - \$24,963.53, for a total of - \$492,927.27. Seconded by Selectman Cook. A vote was taken. Motion passed unanimously.

Stone Building –

Selectman McDonald made a motion to authorize the Chairman to sign the Abrimski adjustment letter regarding the Stone Building. Seconded by Chairman Reynolds. A vote was taken. Motion passed unanimously.

Pole License –

Selectman McDonald made a motion to authorize the Chairman to sign the pole license. Seconded by Selectman Cook. A vote was taken. Motion passed unanimously.

7. LIBRARY TRUSTEES BUDGET DISCUSSION

Mr. Paul Marsh provided the Board with a copy of the 2004 library budget. Mr. Marsh stated that it includes an increase for the employees, and each employee has been reviewed. Selectman McDonald asked Mr. Marsh what his view would be on adding a warrant article for the library increase? Mr. Marsh stated that as a board, they have not discussed it, but in his personal opinion it should be on whatever the other Town employee increases are on. Selectman McDonald suggested including the library in the raise pool on the default budget if a compromise can be made on the amount. Selectman McDonald stated that any additional amount can then be requested on a warrant article. Selectman Cook stated that if the library is included with the other raises in the default budget, then the library needs the Benefit Review Committee to review the library. Selectman Petrain stated that the Benefit Review Committee can meet regarding this. Ms. Chris Hague asked what the timelines are? Chairman Reynolds stated that budgets are due by October 1st.

8. OLD BUSINESS

Timeline for Budget Season –

The Board set dates for budget season as follows:

January 13th - last day for petitions

January 19th - public hearing

February 2nd - deliberative session

Floating Holidays –

Selectman Cook stated they received a memo regarding floating holidays. Selectman McDonald stated there is some confusion and it is not abundantly clear regarding overtime worked during a week a floating holiday is taken. The Board instructed Mr. Christensen that a floating holiday is to be treated as a regular holiday.

9. NEW BUSINESS

Parks and Recreation –

Selectman McDonald made a motion to nominate Mr. John Nakias as an alternate for Parks and Recreation. Seconded by Chairman Reynolds. A vote was taken. Motion passed unanimously.

Selectman McDonald stated that the chain that was put up on the boat ramp at Chase Park has been damaged and taken down. Selectman McDonald stated that there is an additional day for boat removal on October 25th from 12:00 p.m. – 4:00 p.m. Selectman McDonald stated that the lake is in the process of being drawn down.

Selectman McDonald stated that Parks and Recreation are looking to have a bus trip to Springfield to the Yankee Candle factory. Selectman McDonald stated that they are also looking to have a trip to a Monarchs game, tentative date – November 15th.

Milfoil –

Selectman McDonald stated that Parks and Recreation are creating a subcommittee to deal with the milfoil issue. He stated that there are a couple of openings for anyone interested. Selectman McDonald stated that the commitment would be for only one or two meetings.

Woodbury Road –

Selectman Cook stated they received a memo from a Woodbury Rd. resident regarding clearing up some misunderstandings or confusion. He stated they are looking to pave the road, and stated that Selectman Cook dismissed the proposal stating that people do not want the road paved. Selectman Cook stated that a few years ago the residents wanted to lower the speed limit on the road, and there had been discussion that paving the road would only increase the public's speed. Selectman Cook stated that if the residents of the road want the road paved, they should submit a petition.

Governor Benson –

Mr. Christensen announced that Governor Benson will be in Town next week, October 27th from 3:00p.m. – 4:00p.m.

10. NONPUBLIC SESSION

Chairman Reynolds moved that the Board of Selectmen enter into Nonpublic Session at 10:21 p.m. pursuant to the authority granted in RSA 91-A:3 II (c). Seconded by Selectman Petrain. A roll call vote was taken. Chairman Reynolds – yes; Selectman Cook – yes; Selectman Petrain – yes. Motion passed unanimously.

In Attendance: Chairman Reynolds, Selectman McDonald, Selectman Cook, Selectman Petrain, Mr. Robert Christensen, Ms. Kelly Bumpus.

The Board discussed back taxes of a resident.

Chairman Reynolds moved to come out of Nonpublic Session at 10:45 p.m. Seconded by Selectman Petrain. A roll call vote was taken. Selectman McDonald – yes; Chairman Reynolds – yes; Selectman Cook – yes; Selectman Petrain – yes. Motion passed unanimously.

11. ADJOURNMENT

Chairman Reynolds made a motion to adjourn at 10:50 p.m. Seconded by Selectman McDonald. A vote was taken. Motion passed unanimously.

A True Record

Kelly Bumpus, Recording Secretary